

# SANTOSH DEEMED TO BE UNIVERSITY

## MINUTES OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL HELD AT 2 PM ON THURSDAY 28<sup>th</sup> FEBRUARY 2019,

The meeting of the IQAC of the Santosh Deemed to be University, Ghaziabad was held at 2:00 PM on Thursday, the 28<sup>th</sup> February, 2019, in the IQAC Cell of the Santosh Medical College & Hospital.

### Agenda

- **Item No. 1:** To confirm the minutes of IQAC meeting held on 18<sup>th</sup> December 2018
- **Item No. 2:** To discuss the process of the new guidelines of NAAC.
- **Item No. 3:** Policy making needs to be revised and looked into
- **Item No. 4:** Workshop for faculty development to be conducted
- **Item No.5:** Improve ICT facilities
- **Item No.6:** Student activities and achievements
- **Item No. 7:** Any other item

The following Members were present in the meeting:

1. Dr. Yogesh Tripathi – Vice Chancellor/Dean
2. Dr. S.V. Singh- Dean Dental
3. Dr. Dakshina Bisht- IQAC Cordinator
4. Dr Alpana Agarwal – IQAC Cordinator
5. Dr. Rajiv Ahluwalia – IQAC Cordinator
6. Dr. Jyoti Batra- Dean Research
7. Dr. Gajendra Kumar Gupta
8. Dr. Vijaya Dhar
9. Dr. Binita Shrivastava
10. Dr. Nisha Kaul
11. Dr. Shweta Bali
12. Dr. Shalabh Gupta
13. Dr. Rinku Garg
14. Dr. Priyanka Bhushan
15. Dr. Preeti Sharma
16. Dr. Meenu Taneja
17. Dr. Ritu Sharma
18. Dr. Seema Sharma
19. Dr. Virender Chhoker
20. Dr. Natasha Gambhir
21. Dr. Deepika Agarwal
22. Dr. Rashmi Sharma

23. Dr Neelima Agarwal
24. Dr Sarita Agarwal
25. Dr Ashok Kumar
26. Dr Amita Singhla
27. Dr Manisha Gupta
28. Dr Jyotsna Sharma
29. Dr Priyanka Agarwal
30. Dr Manish Gupta

### Resolution

The IQAC Coordinator, Dr. Dakshina Bisht extended a warm welcome to all the members of IQAC and hoped that in view of all their vast experience, the Santosh Deemed to be University and the IQAC in particular will achieve more under their guidance and leadership. IQAC Coordinator also suggested involvement of each faculty member in the process of preparation for NAAC 2020.

The Minutes of the previous meeting held on 18<sup>th</sup> December 2018 were approved.

It was brought to the notice that there is a new format by NAAC for validation and verification which will now be used for NAAC 2020. It was suggested that it be shared with all HODs so that they can get familiar. It was also suggested that the SOP for the same be circulated.

It was also suggested that the policies regarding Grieviences, Antiragging, Sexual harassment be looked into and any ammendment needed be changed according to guidelines and be prepared and forwarded for approval to the BOM

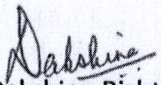
Faculty development programs to be planned and workshops to be held to help improve quality of teachers and enhance academic progress.

For this enhancing the ICT facilities for teaching learning process was also recommended

In this regard value added programs were suggested which needed to be planned and worked upon by the curriculum members.

Emphasis was also discussed to enhance student guidance activities and hold carrier counseling programs giving students opportunities to work on their future prospects

The coordinator thanked all the members and closed the meeting by informing that the next meeting date will be intimated by mail at the earliest.

  
Dr Dakshina Bisht  
28/2/19  
IQAC Coordinator

# **SANTOSH DEEMED TO BE UNIVERSITY**

## **GHAZIABAD, NCR DELHI**

### **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**YEAR 2018-19**

#### **ACTION TAKEN REPORT ON MEETING HELD ON 28/02/2019**

- |    |   |  |
|----|---|--|
| 1. | Name of the Institute   | <b>Santosh Deemed to be University</b>                     |
| 2. | Address of the Institute  | <b>No. 1, Santosh Nagar,<br/>Ghaziabad – 201009 (U.P.)</b> |
|    | Telephone   | <b>0120 – 2741141 / 42 / 43</b>                            |
|    | IQAC E-Mail   | <b><u>santosh@santoshuniversity.com</u></b>                |
| 3. | Name of IQAC Coordinator  | <b>Dr. Dakshina Bisht</b>                                  |
| 4. | Date of establishment of IQAC   | <b>09/10/2013 vide notification<br/>No. SUN/2013/462</b>   |
| 5. | IQAC Committee  | <b>held on 28/02/2019 and the following were present:</b>  |
|    | 1. Dr. Yogesh Tripathi, Vice-Chancellor   | <b>- Chairperson</b>                                       |
|    | 2. Dr. Yogesh Tripathi, Dean, Medical Faculties   | <b>- Member</b>  |
|    | 3. Dr. Sathyavir Singh, Dean, Dental Faculties  | <b>- Member</b>  |
|    | 4. Dr. Jyoti Batra, Associate Dean-Research   | <b>- Member</b>  |
|    | 5. Dr. Seema Sharma, Associate Dean-Research  | <b>- Member</b>  |
|    | 6. Dr. Gajendrakumar Gupta, Dr. Nisha Kaul, Dr. Rashmi Sharma<br>Dr. Neelima Agarwal, Dr. Sarita Agarwal, Dr. Shalabh Gupta,<br>Dr. Ashok Kumar, Dr. Manisha Gupta, Dr. Jyotsna Sharma,<br>Dr. Ritu Sharma, Dr. Vijaya Dhar, Dr. Shweta Bali,<br>Dr. Priyanka Bhushan, Dr. Natasha Gambhir,<br>Dr. Manish Gupta | <b>- Special Invitees</b>                                  |
|    | 7. Dr. Dakshina Bisht   | <b>- Coordinator</b>                                       |
|    | 8. Dr. Alpana Agarwal   | <b>- Co-coordinator</b>                                    |
|    | 9. Dr. Rajiv Ahluwalia  | <b>- Co-coordinator</b>                                    |
|    | 10. Dr. V. P. Gupta, Registrar  | <b>- Member Secretary</b>                                  |

#### **Action taken on recommendations of the IQAC**

##### **Resolution Item: 1**

IQAC has circulated the new format of NAAC for validation and verification that is to be used for NAAC 2020 for implementation and data gathering from various departments and units. IQAC has also circulated the SOP of new DVV

**Resolution Item: 2**

The Policies of Grievance Redressal committee, Anti-ragging and Sexual Harassment are updated and are available for ready reference. The Minutes of the Meeting of the various committees are obtained at the Convenor level in their departments separately.

**Resolution Item: 3**

Faculty development programme has been planned and workshops are held to help improve the quality of teachers and enhance the academic progress.

**Resolution Item: 4**

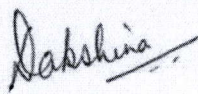
IQAC was happy about the progress IT section has shown in this regard. They informed that more number of purchase order for purchase of ICT equipment is in pipeline and will be processed soon.

**Resolution Item: 5**

More Value added courses are being planned and are being in process.

**Resolution Item: 6**

Career Counselling has been done by the mentors to the students who have approached them for the purpose. Few faculty members also informed that some career counselling programmes may be planned centrally so that all students could benefit out of it.



**Dr. Dakshina Bisht**  
IQAC Coordinator



**Dr. V.P. Gupta**  
Member Secretary