

SANTOSH DEEMED TO BE UNIVERSITY

INTERNAL QUALITY ASSURANCE CELL MEETING HELD AT 1:30 PM ON MONDAY, THE 17TH FEBRUARY 2020.

The meeting of the IQAC committee was held on 17th February 2020 (Monday) at 01:30 pm in the MEU room to discuss various aspects and the action taken report of previous meeting held on 11th December 2019.

The following Members were present for the meeting:

Chairperson -

Dr. Tripta Bhagat – Hon'ble Vice - Chancellor

Members -

Dr. Gajendra Gupta – Dean Medical

Dr. Akshay Bhargav- Dean Dental

Dr. Alka Agarwal – Medical Superintendent

Dr. Alpana Agarwal – IQAC Coordinator, Professor & Head Gynae

Dr. Rajiv Ahluwalia – IQAC Coordinator, Professor & Head Orthodontic

Dr. Jyoti Batra - Dean Research

Dr. Seema Sharma – Professor & Head Oral Pathology

Dr. Pradeep Kumar – Professor of Biochemistry

Dr. R. K. Sharma – Controller of Examinations

Sh. A. Uthirapathy

Stakeholder -

Dr. Parvesh Miglani Chairman, Diplomatic Dental Center

Nominee Local Society

Mr. Raj Arya, External Member

Students -

Ms. Ridhi Agarwal - Student

Mr. Arjit Bansal - Student

Special Invitees

Dr. Manoj Goyal - Hon'ble Chancellor

Dr. Nimesh Miglani – External Expert

Agenda

Item 1 – Discussion on the Action taken report of the previous meeting held on 11th December 2019

Item 2 – Confirmation of Minutes of Meeting held on 11th December 2019

Item 3 – To review implementation of CBCS.

Item 4 - Suggestions for New courses focus on Competency / Entrepreneurship / Skill development

Item 5 – Suggestions for Inter Disciplinary Courses.

Item 6 – Finalization of New Feedback Forms.

Item 7 - To appraise members regarding development of simulation labs.

Item 8 – To appraise members on list of Awards received by Faculty.

Item 9 – Approval of Log book for Competency Base Education.

Item 10 – To appraise members on Research Publications / Books by faculty in this academic year till date.

Item 11 – To appraise members on projects received by external agencies

Item 12 – To appraise members on implementation of e-governance in the following areas - Administration / Finance & Accounts / Students admission and Support and Examination.

Item 13 – To appraise members on activities.

- a. Rural Health Center.
- b. Urban Health Center.
- c. Residential facility for Students / Trainees at the above.

Item 14 – To appraise accreditation of Hospital / Clinical Labs

Item 15 – To appraise members on Library.

- a. Number of Titles
- b. Number of Volumes
- c. e-Generals / e-Books
- d. e-Shodh Sindhu
- e. e-Shodhganga
- f. SWAYAM
- g. Discipline – Specific Databases

Item 16 – To appraise faculty members for ICT enabled facilities.

Item 17 - To appraise members on Internet Bandwidth availability.

Item 18 - To appraise members on Sports and Cultural activities.

Item 19 – To discuss the Energy Conservational Majors.

Item 20 – Any Other

The IQAC Director welcomed the honorable members of IQAC for the meeting and discussed the various agendas and the following resolutions have been unanimously resolved during the meeting.

Resolution

Item 1.

1. AQAR 2018-19 was submitted on 30th December 2019. A report from NAAC is available for reference.
2. The schedule of faculty development program by MEU is planned for Medical faculty and in two groups for Dental faculty. The dates pertaining for the FDP programs shall be finalized during the first week of March 2020
3. Academic activities Calendar 2020-21 has been prepared and sent for BOS approval.
4. Up gradation of Infrastructure planned in phased manner: Medical college starting with Physiology Department and Dental College two departments (Orthodontics & Pedodontics) are under renovation process.
5. Workshop on IPR / Patent – Was conducted on 10th Feb 2020 for Faculty and PG students. It was suggested to have a separate working internal committee for the IPR Cell to look after patents
6. Offering more Value added programs –
 - a. Fellowship Program in Emergency Medicine
 - b. Value Added Certificate Course in Pulmonary Function Testing : Spirometry
 - c. Value Added Certificate Course on Basic Life Support
 - d. Fellowship Program In Lingual Orthodontics and Micro implants In The Department Of Orthodontics
7. Alumni registration - Already applied to Registrar of Societies on – 23rd January 2020 Registration of the Association is expected in 30 days from date of application. Mr. O.P Singh to be contacted for follow-ups by IQAC – Cell

Item 2

The minutes of the IQAC meeting held on 11th December 2019 has been approved and confirmed.

Item 3

Already CBCS pattern has been implemented in Ph.D Programmes of the University and it was suggested and recommended for exploration and implementation in Medical & Dental Programmes. The CBCS pattern of few other Universities could also be explored for the possibilities of conversion to CBCS.

Item 4

Various Suggestion for new courses with focus on Competency / Entrepreneurship where suggested which can be looked in for implementation
Bioethics, Finance, Time Management, Practice Management, Professional Management, Emergency Medicine for Dental students, Communication Skills and Soft Skills.

Item 5

Suggestions for Inter Disciplinary Courses for Forensic Odontology (M.Sc or fellowship) shall be explored for implementation.

Item 6

New feedback forms for obtaining Students Feedbacks have been approved and has been suggested to obtain the feedback in the present format and have a detailed analysis and prepare the action taken report based on the analysis.

Item 7

Phantom Head Lab, Virtual Simulation Labs and Endotrainer Skills Lab are in place and functional.

Item 8

The members were appraised that 19 awards were obtained by the Faculty members of the University till date.

Item 9

The Log Book for Competency Based Education for the MBBS Students was considered and approved and the same has been sent for the University approval and printing.

Item 10

The members were appraised that 49 research publications were so far received and only one chapter in a book was contributed by the faculty members of University. It was recommended and suggested to the Dean Research to ensure that the Research Publications of the students and faculty members be increased at an average of 1.5 per faculty per year. It was also recommended that the PG and Ph.D Students shall be motivated to publish more number of articles and Research papers.

Item 11

The members were appraised that 4 new projects have been received through external agencies amounting to Rs. 1.35 Lakhs.

Item 12

The members were appraised on implementation of e-governance in the following area Administration / Finance & Accounts / Students admission and Support and Examination.

It was also appraised that the University had an MOU with Muthu Software Solutions Pvt. Ltd. for building up the ERP program to setup the e-governance in place. The program has inbuilt features including inter departmental communications, Online Access of information to stake holders like fee particulars, Attendance details, Results, Participation in Co – curricular and Extra Curricular Activities.

Item 13

The members were appraised on the activities of the communities at the Rural Health Care Center and Urban Health Care Center. It was brought to the notice that the residential facility for Students / Trainees was available at the above both the centers. It was suggested that two Dental Chairs be placed at the Rural Health Center.

Item 14

The Members were appraised on the accreditation process of the Blood Bank which has began in July 2019 followed by pre assessment done in Oct 2019 the request for final assessment will be sent by march 2020 to procure the NABH accreditation.

Item 15

It was also brought to the notice that the library received ISO certification and that it was proudly shared with the members. Also recommendations were made to increase the Library holdings in terms of books and journals

Item 16

Ten Classrooms are in the process of acquiring ICT facilities. It was also suggested that faculty members who were trained in e-content shall train other faculty members for the same.

The Members were appraised that an Interactive session on Lecture Capturing System mechanisms was held for the faculty members. Recommendations were made that Five to Ten lecture theatres are to be installed with the lecture capturing system.

Item 17

The Members were appraised about that Internet Bandwidth facility of the University. Recommendations were made to still increase the Bandwidth in a phased out manner.

Item 18

The members were appraised that Aura 2019 which included Sports, Cultures, Art and Literary for students was organized for three days i.e 28th November 2019 to 30th November 2019.

Item 19

Solar Energy conversation process was planned and its execution is awaited. It was also suggested that sensor based energy systems like Automatic on / off lights shall be installed in the toilets and automatic sensors for street lights within the campus shall be looked into. The University can also look into acquiring battery operated Vehicle / Electric / Hybrid to be procured

Item 20

It was brought to notice by the Dean Research that an Incubation centre needs to be created in the University. Private Agencies who are dealing with setting up such incubation centers shall be contacted and shall be brought for addressing the faculty members and University may register with e-yuva center – EYC, e-yuva center – BIRAC a government initiative.



Dr Dakshina Bisht
IQAC Director